

parent, may complete the year in the present school. No transportation will be provided.

When a change of family residence occurs after ninety (90) days in which a student is enrolled in grades 11 through 12, or is enrolled in the last grade offered at a school, which would place the student in a different attendance area, the student, upon the request of the parent, may remain in the present school through graduation (for grades 11 through 12), or the last grade offered at the school. No transportation will be provided.

Miami-Dade County Public Schools Statement of Bonafide Residence
[FM-7444](#) FL. Statute 837.06,
<http://www.flsenate.gov/Laws/Statutes/2012/837.06> state that any parent knowingly makes false statement in writing with the intent to mislead a public servant will be penalized by law.

To obtain guardianship of a student, the legal parent must submit to the school a power of attorney that has been properly executed by the legal system, the receipt of affidavit from the Family Court, and valid photo identification.

E. DISCLOSURE AT TIME OF REGISTRATION, [FM-5740](#) *Student Discipline and School Safety*

Florida Statute [1006.07](#) requires that any student seeking admission to a public school in the State of Florida be required to provide information regarding expulsions, arrests which may have resulted in a formal charge, or any involvement with the Juvenile Justice System, at the time of initial registration.

F. HEALTH AND IMMUNIZATION REQUIREMENTS

NO STUDENT WILL BE ADMITTED TO SCHOOL WITHOUT PRESENTING TANGIBLE DOCUMENTATION THAT IMMUNIZATION AND HEALTH REQUIREMENTS HAVE BEEN MET

Schools are to keep a list of names of all students with their addresses who have not enrolled because of missing required documents. If students on this list do not register within a reasonable period of time, the school is to request home visits from the School Social Worker, to ensure student enrollment and assist the parents.

Parent shall be encouraged to contact a private physician, clinic, or local health center for information regarding required immunizations. If parents cannot afford to visit a private physician, or if parents indicate that they do not have another source of health care, they can contact The Children's Trust Helpline at 211, or the Florida Department of

Health, Miami-Dade County, at (786) 845-0550 for information regarding free immunizations, and/or reduced price for school physical examinations.

Health and Immunization documentation shall be completed on forms approved and provided by the Florida Department of Health, and shall become a part of each student's *Cumulative School Health Record* to be transferred when the student is promoted or changes schools. The *Cumulative School Health Records DH Form-3041* may be obtained by contacting the Miami-Dade County Public Schools' Comprehensive Health Services Program at 305-995-1235.

Effective the 2015-2016 school year, the following changes will take effect:

Grade Levels (including retained for the grade)	Immunization Changes
Kindergarten, first, second, third, fourth, fifth, sixth and seventh grade.	Two (2) doses of varicella vaccine or proof of varicella
Pre-kindergarten, eighth, ninth, tenth, eleventh, and twelfth grade.	One (1) dose of varicella vaccine or proof varicella disease
Kindergarten	The final dose of IPV (polio) vaccine must be administered on or after the student's 4th birthday for entry into Kindergarten. A 5th dose is required if the 4th dose was administered prior to the 4th birthday. Students in grades 1 through 12 do not have to be recalled if all 4 polio doses were administered prior to the 4th birthday.

1. Student Health Examinations [DH-3040](#)

Students enrolling in a Florida school for the first time must present proof of a physical exam done within 12 months prior to entry. In addition, Miami-Dade County Public Schools requires a Tuberculosis Clinical Screening with appropriate follow-up, if needed.

Students transferring from within the state or within the county are not required to be re-examined. However, all students initially entering Miami-Dade County Public Schools must present proof of tuberculosis Clinical Screening prior to enrollment and evidence of appropriate follow-up, if necessary.

2. Florida Certificate of Immunization [DH-680](#), 7/2010

Florida Statute [1003.22 \(1\)](#) indicates that the school board of each district shall require each student in PK-12 prior to admittance to, or attendance in a Florida public or private school, to present or to have on

file a Certificate of Immunization for the prevention of those communicable diseases for which immunization is required by the Florida Department of Health.

Students enrolling in school for the first time or transferring into Miami-Dade County Public Schools from out-of-state or from another county within the state must present one of the following:

- a. Part A-1, Certificate of Immunization for K-12, excluding 7th grade requirements
- b. Part A-2, Certificate of Immunization Supplement for 7th grade requirements
- c. Part B, Temporary Medical Exemption - additional certification must be presented on or before the expiration date, or student should be excluded from school;
- d. Part C, Permanent Medical Exemption:

The Certification of Immunization, DH 680 Form, can now be printed in white or blue paper. Schools should accept the DH 680 Form if printed on white paper. Forms may be completed by hand or printed from the Florida State Online Tracking System (Florida SHOTS). When determining the validity of form DH 680, please follow the guidelines below that reflect the Form's legal requirements:

- Must be a DOH Form (either from Florida SHOTS or pre-printed blank form);
- Must be legible; and
- Must have the signature of the provider (either by hand or by means of an electronic signature verification ID from Florida SHOTS).

3. **Religious Exemption From Immunization** [DH-681](#)

The Religious Exemption From Immunization Form, may be obtained from the Special Immunization Program of the Florida Department of Public Health, 786-845-0550.

Health Records for students within the state should be requested via the Florida Automated System for Transferring Educational Records (F.A.S.T.E.R.). For additional information, call the Florida Department of Health, Miami-Dade County, at 786-845-0550.

Parents of students transferring within Miami-Dade County Public Schools do not need to be issued a copy of the immunization documentation on file in the student's cumulative folder. The receiving school can access the

immunization information from the Integrated Student Information System (ISIS), Student Information, Screen PF17-Health Information.

Students identified as Military Children, Project Upstart, Homeless Children, Youth Program and Juvenile Justice Programs are to be admitted to school on a 30 day temporary exemption. Absence of the documents will not prevent the student from attending school. For information regarding students in transition (homeless), you may contact Ms. Debra Albo-Steiger, Program Manager, School Social Worker, Division of Student Services, at 305-995-7558.

4. Florida SHOTS (State of Florida Immunization Registry) is a free, statewide,

centralized online immunization registry that helps parents, authorized health-care providers, schools and day care centers keep track of immunization records. The registry was designed to assist health care providers' by providing the following benefits:

- easy-to-print forms (Form DH-680);
- 24/7 access to immunization information;
- Up-to-date immunization tracking software that never needs to be downloaded or upgraded on your computer;
- System-certified electronic DH-680 - accessible directly to authorized schools, child-care centers, and medical providers;
- Reliable, consolidated immunization histories for new or continuing patients;
- Previously reported contraindications; and
- Immunization reminders and recalls.

G. PARENT COMMUNICATION

IMPORTANT MESSAGE TO PARENTS - HEALTH REQUIREMENTS FOR SCHOOL ENTRANCE (Appendix 6) may be distributed to each parent who is attempting to enroll a child in Miami-Dade County Public Schools for the first time, and who does not have the required documents. For health related questions, contact Miami Dade County Public Schools' Comprehensive Health Services Program at 305-995-1235.

H. PRIOR RESIDENT ENTRY CODE

During the registration process, students entering Miami-Dade County Public Schools must indicate the county, state, country or territory in which they were previously enrolled.

I. STUDENT RECORDS

1. **FOREIGN STUDENT RECORDS** (Appendix 7)