## Federal & State Compliance Office Attendance Monitoring Tools

## **Employee Portal**

**Student Absence Dashboard -** Access granted to principals **-** The data on absences is updated daily and allows you to drill down to individual students.

**Early Warning System Indicators – Reports Tab/ Academic Progress** – Identifies active students with one or more at risk indicators for previous year, and those with 18+ absences for current year.

**Truancy Report – Reports Tab/ Attendance** - Identifies students that have been flagged as Truant.

## Control-D Web Viewer – Intranet

Active students with 15 or More Unexcused Absences in a 90 Day Period – (T0535E0101) Identifies students that meet the criteria as truant and indicates if a school has submitted a Truancy Packet. *It runs every Friday beginning on October 2, 2015.* 

## Gradebook

**Daily Reason Attendance List – Reports/ New Report/ Administrative -** Displays the attendance types and total number of occurrences in a date range for each student.

Daily Student Attendance for a Date Range – Reports/ New Report/ Administrative. - Displays all attendance infractions for a date range. Groups by student and displays the course/section, teacher, period/hour, date, and code for all attendance infractions.

**Attendance Tracking – Reports/ New Report/ Attendance -** Tracks attendance by date range and specified teachers that have reported/ or not reported attendance for the selected periods.

**Skipped Classes – Reports/ New Report/ Attendance -** Tracks students that have skipped classes.

Daily Student Attendance Report by Period – Reports/ New Report/ Administrative Displays codes entered by teachers for each student by period. Attendance Managers may use this tool to update daily student attendance, and to monitor students who skip school.